

# i-BA & i-PM Q&A

Last Updated: 2022/7/19

No.	Category	Question	Answer	Reference
1	Admission	Eligibility	Is work experience mandatory?	It's not necessary. About one third of our students are without work experience. <a href="https://www.gsm.kyoto-u.ac.jp/en/about/data/">https://www.gsm.kyoto-u.ac.jp/en/about/data/</a>
2	Admission	Eligibility	Am I eligible with my educational background or working experience?	Check your eligibility according to the admission guidelines. Graduate School of Management does not assess your eligibility unless you apply for preliminary eligibility screening during the designated period.
3	Admission	Eligibility	I already have another Master's degree. Am I still eligible?	As long as your undergraduate qualification fulfills the eligibility requirement, you can apply.
4	Admission	Application Procedure	Do graduates of Kyoto University also have to go through the same application process with others?	Every applicant goes through the same admission process.
5	Admission	Application Procedure	Can I have the IELTS team send a score report directly to the Graduate School of Management?	Please submit an IELTS score report with other application documents on your own.
6	Admission	Application Procedure	Can I apply for other Graduate Schools in Kyoto University at the same time?	You can.
7	Admission	Application Procedure	I have applied in the past. Can the Graduate School of Management make use of the past application documents for this year?	You need to send all the application documents every time you apply.
8	Admission	Application Procedure	Do you have an unconditional offer scheme?	We don't make an unconditional offer for any students. Every applicant needs to take the admission.
9	Admission	Application Procedure	Do I have to apply through the embassy?	You can apply by yourself.
10	Admission	Application Procedure	Can I bring application materials to the office myself?	You have to submit the materials by mail. We don't receive the documents in person.
11	Admission	Application Materials	Can I submit reference documents in addition to the specified application documents as supplementary materials?	We accept only materials specified in the admission guidelines.
12	Admission	Recommendation Letters	Who can I ask for a recommendation letter?	Any professionals or individuals who have relationships with you can write a recommendation letter.
13	Admission	Recommendation Letters	Up to how many recommendation letters can I submit?	No upper limit is set.
14	Admission	Recommendation Letters	Can I send the recommendation letters by email?	Recommendation letters should be submitted by post.
15	Admission	Recommendation Letters	Is it OK to send recommendation letters directly from recommenders?	Recommendation letters should be submitted together with other application documents from you.
16	Admission	English Requirement	Is an English score required for every student?	English proficiency is not necessary for graduates of universities in a country where English is the primary language. Also, English Proficiency test may not be necessary for graduates of universities and colleges where English is the language of instruction provided they submit a certificate to that effect from the Dean or the Registrar or other senior administrative authority of the university who may be authorized to issue such a certificate.
17	Admission	English Requirement	What kind of English test is accepted?	TOEFL iBT or IELTS score is required. Other tests such as TOEIC or Duolingo English test will be rejected.
18	Admission	English Requirement	I obtained a certain amount of credits in English as an undergraduate student. Can English score submission be waived?	English score requirement is exempted only when it is certified that your degree was obtained in English. We do not see whether each subject you took was instructed in English or not, or how many percentages subjects in English occupy in your credits.
19	Admission	English Requirement	I'm going to submit a medium of instruction certificate. In No.9 on Form 5, which option should I check?	In this case, check [Native]. (As of 6th July 2022)
20	Admission	GMAT/GRE	<Only i-BA> I have several years of work experience. Can GMAT/GRE be waived?	GMAT/GRE can't be waived for any reason. If you don't submit the score, it will be recorded as zero point.
21	Admission	Evaluation	Is GPA important for evaluation?	The evaluation details are closed.
22	Admission	Evaluation	Is there any desirable/preferred career to have?	The evaluation criteria more than what is described in the admission guidelines are closed.
23	Admission	Payment	Is it possible to postpone the application fee payment?	Every applicant needs to finish application fee payment before the specified due date. (Scholars of specific scholarships may get refund after they are enrolled.)
24	i-BA/i-PM program	-	Can I complete the course online only?	Normally your attendance in a classroom is required.
25	i-BA/i-PM program	-	What is the main difference between i-PM and i-BA?	Our website introduces the features of each course. <a href="https://www.gsm.kyoto-u.ac.jp/en/education/mba/international-mba-programs/">https://www.gsm.kyoto-u.ac.jp/en/education/mba/international-mba-programs/</a>
26	i-BA/i-PM program	-	What degree is conferred upon course completion?	Master of Business Administration will be conferred whichever you graduate from i-BA or i-PM.
27	i-BA/i-PM program	-	What is the instruction language of the programs?	International MBA programs are taught in English.
28	Visa/CoE	-	I already have a working visa. Can I still be a student?	You can hold working visa even after you enter Graduate School of Management as long as it's valid.
29	Visa/CoE	-	Are you going to provide a visa for me?	We are going to help you get only Certificate of Eligibility (CoE).
30	Visa/CoE	-	Can the Graduate School of Management help me get CoE for my family members too?	We'll help you get CoE for your spouse and children too. Their status will be "Dependent." <a href="https://kuiso.oc.kyoto-u.ac.jp/en/before_arriving/aboutvisa/">https://kuiso.oc.kyoto-u.ac.jp/en/before_arriving/aboutvisa/</a>
31	Visa/CoE	-	Can you help me get CoE for working?	We'll help you get CoE only for the purpose of studying.
32	Visa/CoE	-	I'm already in Japan with a visa, and want to update it as "student visa." Can the Graduate School of Management help me?	We'll help you get CoE only when you newly come to Japan for studying.
33	Others	-	I would like to know about MBA fees structure for international students.	The amount of the tuition fee is the same for all the students. <a href="https://www.kyoto-u.ac.jp/en/current/how-to/tuition/tuition-and-fees">https://www.kyoto-u.ac.jp/en/current/how-to/tuition/tuition-and-fees</a>
34	Others	-	Can I engage in a part-time job?	You can, but you have to comply with the rules by the Immigration Service Agency of Japan. <a href="https://kuiso.oc.kyoto-u.ac.jp/en/visa/work_permit/">https://kuiso.oc.kyoto-u.ac.jp/en/visa/work_permit/</a>