

## KC-CDO Application Materials Check List

Put a check mark completed application materials and put in envelope together

<input checked="" type="checkbox"/>	<del>1. Web Application Form</del>
<input type="checkbox"/>	2. Application Form [Form 1]
<input type="checkbox"/>	3. Detailed Educational Background and Employment History [Form 2]
<input type="checkbox"/>	4. Two Letters of Recommendation [Form 3]
<input type="checkbox"/>	5. Essays [Form 4]
<input type="checkbox"/>	6. Transcript of Academic Record (Original only)
<input type="checkbox"/>	7. Undergraduate Degree Certification or Expected Graduation of Undergraduate (Original only)
<input type="checkbox"/>	8. The evidence of application fee payment
<input type="checkbox"/>	9. Photocopy of TOEFL or IELTS Official Score Record or English Certificate <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>
	<input type="checkbox"/> TOEFL <input type="checkbox"/> IELTS <input type="checkbox"/> Certificate
<input type="checkbox"/>	10. Photocopy of GMAT or GRE Score
<input type="checkbox"/>	11. Passport copy
<input type="checkbox"/>	12. Residence Certificate or Photocopy of Residence Card (Both sides) (International Applicants Residing in Japan only)
<input type="checkbox"/>	13. Checked KC-CDO Application Materials Check List [Form 5]